

Direct Speech Punctuation

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Opening inverted commas go at the start of a piece of speech.



INVERTED COMMAS

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Closing inverted commas go at the end of a piece of speech.



CAPITAL LETTERS

ABC

Each section of speech should start with a capital letter (unless the sentence continues after, and is interrupted by, the reporting clause).

COMMAS AND CLOSING PUNCTUATION

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A full stop, comma, question mark or exclamation mark goes at the end of a piece of speech (but before the closing inverted commas).

REPORTING CLAUSES

she asked

said the boy

The reporting clause tells the reader who said the piece of speech. It sometimes includes an adverb to describe how they said it.



My name is Om exclaimed the girl

Nice to meet you replied the boy

Where have you come from she asked

I tripped in the woods the boy said

What is that on your face Om asked

They are my glasses answered the boy

My eyes feel funny laughed Om

Where are we the boy wondered

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