

## FOSS Minutes

**Stanford in the Vale Primary School**  
**Thursday 9<sup>th</sup> November 2023**  
**7.30pm**

### **Attendees:**

Amanda Willis, Graham Parker, Karin Williams-Cuss, Nev Williams, Rachael Wilkinson, Emma Payne, Linzi Esplin, Laura Raggatt, Stephen Els, Louise Gregg, Julie Wark, Ed Sanders, Lucy Conder, Rosie Murby, Andy Smith, Natalie Hudson, Emma Dearlove, Ali Viggars, Marek Zawilinski.

### **Apologies:**

None

	<b>Item / Action</b>	
<b>1</b>	<b><u>Review of previous Minutes and Actions</u></b>  Minutes from previous meeting Wednesday 20th September 2023 were approved.	
<b>2</b>	<b><u>Declaration of AOB</u></b>  There was no other business from the previous meeting.	
<b>3</b>	<b><u>Treasurers Report / update</u></b>  <b>RW</b> As per the AGM held on Thursday 9th November:  Rachael Wilkinson started her report by thanking the parents, grandparents, staff, friends and the wider community in helping to raise funds for the benefit of the school children, stating that it had been another relatively successful one for the school.  RW then gave a summary of FOSS' financial position for 2022/2023. The year started with a bank balance on September 1st 2022 of £9,783, exiting the year on October 31st 2023 with a balance of £7.4K. Although we have lost some ground and the figure is down overall, it is still a healthy balance.  <b><u>Main funding requirements 2022/23</u></b>  £4000 - IT Funding £1500 - Class Trips £1500 - Playground Equipment  RW compared the figures to last financial year 2021/22, stating that revenue generated was down by 10%, to approximately £11.2K from £12.5K. Going further back prior to 2021, it is down by 16%, showing that it is has been harder to raise funds over the last few years. Furthermore, outgoings are up by 8%, meaning that expenditure is outstripping income & Rachael highlighted the need to carry on the hard work in raising the funds required each financial year.	

4

**Review of previous months events / Queries**

**Christmas Cards**

Submitted by Friday 6th October

Money raised: £TBC

The chosen supplier this year was [classfundraising.co.uk](http://classfundraising.co.uk). The ordering process was easy, they arrived quickly & were of good quality.

**School Disco**

Friday 13th October

KS1: 5.15 - 6.15 / KS2: 6.30 - 7.30

The School Disco went well, with the doors opening a little earlier to facilitate the new ticketing system of pay on the door. This seemed to work well & will be used on future School Discos.

**Bags to School**

Tuesday 17th & Wednesday 18th October

Money raised: £374

Although no posters were put up around the village, Amanda Willis advertised in the Parish Newsletter & Linzi Esplin put the event on Facebook. This had the desired effect, with the amount raised being the most for a considerable time.

<p>5</p>	<p><b><u>Upcoming / Future Events</u></b></p> <p><b><u>Non Uniform Day for Christmas Hampers / Hamper making day</u></b> Friday 1st December</p> <p>Natalie Hudson and Louise Gregg volunteered to make the Christmas hampers &amp; toboggans for the Christmas raffle. This will be a total of 7 hampers, 5 boxes &amp; 2 toboggans.</p> <p><b><u>Christmas Performances</u></b> 6th / 7th / 13th December 2023</p> <p>Selling the hamper raffle tickets on the night of the performances has proven to be logistically difficult in previous years. A new system will be tried this year, with a book of raffle tickets given to each child to take home. This will allow the parents, grandparents etc to buy as many tickets as they want for the hamper of their choice, before the Christmas Performances take place.</p> <p><b><u>Elf Trail</u></b></p> <p>Natalie &amp; Lucy volunteered to look into organising the trail, around the houses decorated for Christmas. This would run through December &amp; the best decorated house could then be voted for.</p> <p><b><u>Stanfords got Talent</u></b> Thursday 25th January 2024 6pm</p> <p>Volunteers required to help run the refreshments &amp; ensure the evening runs smoothly.</p> <p><b><u>School Disco</u></b> Friday 2nd February KS1: 5.15 - 6.15 / KS2: 6.30 - 7.30</p> <p>DJ, TEN Licence and volunteer's required for the evening.</p> <p><b><u>Mothers Day Bingo Night</u></b> Friday 8th March 6 - 6:30pm start</p> <p>Children welcome. Sell dabbers on the night for £1 each &amp; plenty of snacks for the intervals.</p> <p><b><u>Easter Trail</u></b> Friday 29th March - Monday 1st April</p> <p>An Easter bonnet &amp; decorated eggs day was suggested for Thursday 28th March after the church service. A visit to The Grange was also discussed, taking the decorated eggs and leaving them there as a display.</p>	
<p>6</p>	<p><b><u>Request for funding</u></b></p> <p>There were no requests for funding.</p>	

<p><b>7</b> <u>A1</u></p> <p><b><u>Previous Actions</u></b></p> <p><b><u>100 Club</u></b></p> <p>JC has been running with this. Em has sent link via ParentMail, its been put on Class Dojo &amp; advertised in the Parish newsletter and the Co-op. Update required.</p> <p><u>A2</u></p> <p><b><u>FOSS Facebook Page</u></b></p> <p>With Lucy having volunteered to fill the Facebook Admin role to get information out more effectively, It was suggested that any info should also be sent to the class reps so that they can forward it to their relevant peer groups. Short of finding a volunteer with the time to disseminate any new information, could Lucy do it? An update required to see how this is going.</p>		<p><b>Ongoing</b></p> <p><b>Ongoing</b></p>
<p><u>A3</u></p> <p><b><u>Recruitment</u></b></p> <p>With the welcome influx of new committee members at the AGM, FOSS is looking far healthier now. It just remains to ratify the Class Reps, as by involving the Class Reps more, it would help get the information out through the year groups more effectively.</p> <p><u>A4</u></p> <p><b><u>Christmas Fair 2024</u></b></p> <p>Would it be possible to organise a Christmas Fair for 2024? In order to get it organised we would need to start organising the Fair asap, Natalie Hudson has agreed to look into things and see what can be done.</p>		<p><b>Ongoing</b></p> <p><b>Ongoing</b></p>
<p><b>8</b> <u>A1</u></p> <p><b><u>New Actions</u></b></p> <p><b><u>Charity Partners</u></b></p> <p>The charity partnership between the school &amp; Coop was discussed. With a new regional manager in place, it may be a good time to refresh the partnership, Linzi volunteered to have a chat with them. Also, Rosie Murby volunteered to talk to Tesco &amp; Karin to Barrett Homes.</p>		<p><b>Nxt Mtg</b></p>
<p><u>A2</u></p> <p><b><u>Don't Tell The Kids!</u></b></p> <p>A day where parents turn up in costume to pick their children up, just to see their expressions! Parents will be required to pay a small fee for the privilege. This Needs to be discussed further, but Friday 17th May 2024 looks like a good date to do it.</p>		<p><b>Nxt Mtg</b></p>
<p><b>9</b></p> <p><b><u>AOB</u></b></p> <p>There was no other business.</p>		
<p><b>10</b></p>	<p><b><u>Date for next meeting</u></b></p> <p>Thursday 11th January 2024 @ 7.30pm</p>	