

Friends of Stanford School

Minutes of the Annual General Meeting Wednesday 13th October 2021

Meeting held at Stanford in the Vale School and via Zoom

Present: Ali Viggars, Diane Kirkman, Emma Payne, Jessica Clark, Amanda Willis, Karin Williams-Cuss, Amanda Mathews, Linzi Esplin, Rachel Green, Jenna Forth, Joanne Martin, Graham Parker, Yvette Upton, Julie Walk, Lucy Conder, Cat Bunting-Biss, Amy Clooney

Apologies: Pippa Clark, Jade Wilson

	Item / Action
1.	<p>The minutes of the AGM held on 17th November 2020 were approved by the committee.</p> <p><u>Chair's Report</u> FOSS Chair, Diane Kirkham welcomed all to the meeting and thanked everyone for attending. DK discussed the past year and that due to the ongoing pandemic restrictions it had again been a very unusual year. For the second year running we had missed our bigger fundraising events, however, we managed to still raise money by changing the way certain events like the raffle and school discos are run. We were also able to continue with the Bags to School collections which were widely supported.</p> <p>DK wanted to publicly thank the FOSS committee members for their efforts and commitment and Jo at Stanford Coffee Shop for her support in selling tickets for events through the year. DK also wanted to thank AV and PC for their work in the secretary positions as they are stepping down after 3 years sharing the secretary role.</p> <p>DK also confirmed that she is stepping down as Chair after 2 years but is happy to be a parent helper until her son leaves the school in July 2023.</p> <p>The full report is attached to these minutes.</p>
2.	<p><u>Treasurer's Report:</u> RG gave a summary of FOSS' financial position for 2020/2021 and acknowledged that the committee did well in still managing to raise funds for the school. The car boot trails, summer raffle and the 5p challenge were all well supported.</p> <p>The balance of the FOSS HSBC account 1st September 2020 was £13,694.27. There various events and donations raised £5,113.18 income. FOSS were already committed to funding certain items – a total of £6,570.24 was spent on this. The balance of the HSBC account 31 August 2021 was £11,473.68. The net increase in funds was £-2,550.59.</p> <p>A full report is available from the treasurer and a summary is attached to the minutes. RG is also stepping down as treasurer this year.</p>
3.	<p><u>Election of Officers:</u> Di Kirkham, Ali Viggars & Pippa Clark and Rachel Green are all stepping down from their roles as Chair, joint Secretaries and Treasurer respectively. Prior to the meeting there were no nominations from individuals to take over these positions. AV thanked DK for all her work</p>

and efforts over the last 2 years – DK has made a significant contribution to FOSS and will be missed. Thanks also to RG for her contribution to FOSS and for being Treasurer.

The positions of Chair, Secretary and Treasurer were not filled with no persons being elected. As such, in line with the FOSS constitution an Extraordinary General Meeting (EGM) will be called. The date has been set for Wednesday 10th November 2021. The existing elected officers will continue in the position until this meeting. If the positions are not filled at this meeting, then the EGM will be used to disband the FOSS committee.

	Elected Officer	Proposed	Seconded
Chair	Non - elected		
Vice Chair	Karin Williams-Cuss	Jess Clark	Jo Martin
Treasurer	Non - elected		
Secretary	Non - elected		
Committee Member	Amanda Willis	N/A	
Committee Member	Emma Payne		
Committee Member	Jessica Clark		
Committee Member	Linzi Esplin		
Committee Member	Amanda Mathews		
Committee Member	Jo Martin		
Committee Member	Graham Parker		
Committee Member	Lucy Conder		

No voting was required as Officers were elected unopposed.

AV extended a warm welcome and thanks to Jo Martin, Graham Parker and Lucy Conder for joining the committee.

The committee felt that in order to encourage new members to join in official roles, an explanation of the roles would be helpful. AV agreed to look into this.

4. Dates for next meetings

EGM will be held on Wednesday 10th November 2021 at 8pm in the school hall.