

**Friends of Stanford School Committee Meeting – Interim Meeting**

**Friday 4<sup>th</sup> November 2016**

Present: Jess Smith, Nina Stillion, Rhian Atkins, Wendy Edwards, Katie Amies, Gaby Clark, Emma Payne, Andy Hill, Sharon Hill, Amanda Willis and Vicky Summers.

Apologies: Lee Browning, Maria Barnett, Eva Geekie, Zoe Jones, Claire Petworth and Richard Stillion.

[Please note Chair's new email address: leebrowning374@live.com]

|    | Item / Action   | Who?                  | When?                    |
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| 1. | <u>Previous Minutes:</u><br>Previous minutes were approved.   | -                     | -                        |
| 2. | <u>Treasurer's Report:</u><br>To be discussed at Next Full Mtg.   | -                     | -                        |
| 3. | <u>Items from Previous Minutes</u><br>To be discussed at the Next Full Mtg.   | -                     | -                        |
| 4. | <u>Expenditure Items:</u><br><br><u>New Expenditure Item:</u><br>The FOSS Committee agreed to funding of around £100 of Nativity Play Costumes. To be updated at next meeting.<br><br>Other items to be discussed at the Next Full Mtg.   | -                     | NEXT<br>MTG              |
| 5. | <u>Recent Events:</u><br>To be discussed at the Next Full Mtg   | -                     | -                        |
| 6  | <u>Future Events:</u><br><br><u>Bags 2 School</u><br>To be discussed at the Next Full Mtg<br><br><u>100 Club</u><br>To be discussed at the Next Full Mtg<br><br><u>Annual General Meeting 2016</u><br>Committee Members were asked to bring Parents and Friends to the AGM on Tuesday 15 <sup>th</sup> November at 6.30pm. The Accounts are with the Book-Keeper and should be ready in time for the AGM. The next committee meeting will be held after the AGM. Refreshments for the evening to be confirmed.<br><br><u>School Disco – Friday 11<sup>th</sup> November</u> | -<br><br>-<br><br>ALL | -<br><br>-<br><br>15 NOV |

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|    | <p>JS/RA/VS/WE/AH/SH/AW/EP have volunteered to help with the KS1/Foundation and KS2 School Disco on Friday 11<sup>th</sup> November. All help on the night is welcome if other parents and friends would like to volunteer. SH has confirmed a DJ/Disco for the evening. SH and KA have kindly volunteered to organise the tickets. AW/AH have organised Candy Floss. LB has ordered Glow Sticks to be delivered to school. AH offered to check with LB to organise Crisps / Squash / Bar Drinks / Hot Dogs &amp; Buns. KA/AH volunteered to organise the food on the night. GC offered to organise a float.</p> <p><u>Xmas Cards</u><br/>To be discussed at the Next Full Mtg</p> <p><u>Xmas Hampers</u><br/>The Committee agreed to change the date for Non-Uniform Day to coincide with Art Day on Tuesday 29<sup>th</sup> November. JS / SH / AH kindly volunteered to help with wrapping hampers. EP offered to send a Parentmail to ask if parents would be kind enough to donate items for Xmas Hampers, and for help from parents with wrapping.</p> <p><u>Xmas Event</u><br/>Unfortunately, as there were no Ice Rinks available for hire at short notice, it was decided not to go ahead with the Winter Wonderland this year. However, it was agreed that FOSS would hold a movie night running along the same lines as the Foundation &amp; KS1 / KS2 School Disco on Friday 2<sup>nd</sup> December.</p> <p>Foundation/KS1 Movie: 5pm – 6.30pm<br/>KS2 Movie: 7pm – 9pm<br/>Free entry.<br/>Tickets not required.<br/>Parents must accompany Foundation &amp; KS1 children.<br/>Parents need not accompany KS2 children.<br/>FOSS Committee Members were asked to volunteer to support on the evening.<br/>KA / SH / RA offered to help organise a movie.<br/>The Committee agreed to have a bar and to sell Popcorn, Candy Floss and Hot Dogs. To be discussed at Next Mtg.<br/>VS offered to draft a poster.</p> <p><u>Suggestions from previous meetings for future events:</u><br/>To be discussed at the Next Full Mtg</p> | <p>JS/RA/VS /WE/AH/SH/AW/EP<br/>SH/KA<br/>LB / AH<br/>LB<br/>KA/AH<br/>GC</p> <p>-</p> <p>JS/SH/AH<br/>EP</p> <p>-</p> <p>ALL</p> <p>KA/SH/RA</p> <p>VS</p> <p>-</p> | <p>11 NOV<br/>11 NOV<br/>11 NOV<br/>11 NOV</p> <p>-</p> <p>29 NOV<br/>BEFORE<br/>29 NOV</p> <p>2 DEC</p> <p>2 DEC</p> <p>ASAP</p> <p>ASAP</p> <p>-</p> |
| 7. | <p><u>AOB:</u><br/><u>School Website</u><br/>To be discussed at the Next Full Mtg</p>  | -  | -  |
| 8. | <p><b>Next Meeting date TUESDAY 15<sup>TH</sup> NOVEMBER 2016 at 6.30pm (AGM) then 8pm (Full Meeting) in the School Staff Room.</b></p>  |  |  |

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| <p>Items for the next Full Meeting Agenda:</p> <ol style="list-style-type: none"> <li>1. Treasurer's Report <ul style="list-style-type: none"> <li>Charity Commission: Change of Trustees Outstanding invoices</li> <li>Dormant Account</li> <li>Funded Items</li> </ul> </li> <li>2. Items from previous minutes &amp; Other Matters Arising: <ul style="list-style-type: none"> <li>Printed Thank You Cards</li> <li>Barn Dance</li> <li>Astronomy Evening</li> <li>Canvas Bags</li> </ul> </li> <li>3. Expenditure Items / New Expenditure Items: <ul style="list-style-type: none"> <li>KS1/Foundation items - Outdoor Building Blocks</li> <li>Whole School / KS2 items</li> </ul> </li> <li>4. Recent Events <ul style="list-style-type: none"> <li>Bags to School</li> <li>100 Club 2016-17</li> </ul> </li> <li>5. Fund Raising Items / Forthcoming Events: <ul style="list-style-type: none"> <li>School Disco (11<sup>th</sup> NOV)</li> <li>Xmas Cards</li> <li>Xmas Hampers (<del>2<sup>nd</sup> DEC</del> now 29<sup>th</sup> NOV)</li> <li>Xmas Event (<del>Winter Wonderland</del> now Movie Night) (2<sup>nd</sup> DEC)</li> <li>Future Events: <ul style="list-style-type: none"> <li>Children's Event</li> <li>Adults' Event</li> <li>Family Event</li> </ul> </li> </ul> </li> <li>6. AOB</li> <li>7. Next meeting date <ul style="list-style-type: none"> <li>AGM + Committee Mtg Tuesday 15<sup>th</sup> November</li> <li>Tuesday 22<sup>nd</sup> November (provisional)</li> <li>Tuesday 10<sup>th</sup> January (provisional) to discuss: <ul style="list-style-type: none"> <li>Stanford's Got Talent (1<sup>st</sup> Feb)</li> <li>Astronomy Evening</li> <li>Barn Dance</li> <li>Quiz / Bingo or similar Night</li> </ul> </li> </ul> </li> </ol> <p><u>AGM – Tuesday 15<sup>th</sup> November at 6.30pm</u></p> <p>AGM Agenda</p> <ul style="list-style-type: none"> <li>- Treasurer's Report</li> <li>- Chair's Report <ul style="list-style-type: none"> <li>o Past events</li> <li>o Future events</li> </ul> </li> <li>- Election of Officers</li> <li>- Questions from the floor</li> <li>- AOB</li> </ul> | ALL | TBC |
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