

Headteacher:
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**Minutes of the Meeting of Stanford in the Vale Primary School Full Governing Body
Held at the School on Thursday 26 November 2015 at 7:45pm**

Present:

Janet Warren (JW) –Foundation (Chair)
Jane Braddy (JB) – Co-opted(Vice Chair)
Angela Finn (AF) – Co-opted
Jodi Stenzhorn (JS)– Co-opted
Amanda Bellerby (AB) – LA
Nona Lewis (NL) – Co-opted
Kate Konschel (KK) – Co-opted

Mike Stene (MS) – Parent
Diana Thomas (DT) - Parent
Alistair Thirkettle (AT) - Parent
Claire Lewis (CL) - Parent
Amanda Willis (AW) - Headteacher
Kay Adamson (KA) – Staff

Apologies:

Marie Philpott (MP)-Foundation
Rev Paul Eddy (PE) -Foundation

In attendance:

Jan Walker (JWa) – Clerk

The meeting started at 8:00 pm

		ACTION
	Claire Lewis was welcomed to the meeting having been elected as a Parent Governor.	
1.	Apologies Apologies were received and accepted from those listed above. The meeting was quorate	
2.	Declarations of Interest Declaration of interest was expressed by staff governors to item 6 on the agenda (Headteacher’s Performance Management). Claire Lewis had completed pecuniary interest form and details will be added to website.	JWa/ AW
3.	Minutes of last meeting (24 September 2015) The minutes were agreed and signed as a true and accurate record of the meeting. Signed minutes passed to KK for filing at the School.	
4.	Matters Arising <ul style="list-style-type: none"> • Pecuniary Interests and meeting attendance of all governors were now published on the website. • New Parent Governor had been elected – Claire Lewis • Scheme of Delegation had been amended with correct date and had been circulated to all. • Email had been sent to OCC re lack of support for the new IBC financial system a response had been received from Cllr Melinda Tilley. 	

		ACTION
	<p>slightly higher and wanted to make governors aware that this could become an issue. The HSLW was working with more children and this was discussed by governors and the conclusion reached was that children are growing in a different society and appear to have more social and emotional concerns.</p> <p>Governors thanked AW for her comprehensive report.</p>	
7.	<p>Headteacher's Appraisal AW, KA and KK left the meeting. Minutes of the discussion are recorded separately.</p>	
8.	<p>2015-16 School Strengths and Weaknesses Report circulated prior to meeting. AW had produced the Self Evaluation document as requested by governors. The headings correspond with the headings in the Ofsted document. This document will help give governors a quick overview of where the school is in all areas and the SIP and SEF will be updated to match the headings of this document, it will also allow the governors to monitor progress. Governors asked that a key be added to show what the numbers mean and also that the governors initials are added to the area that they have responsibility for. Governors thanked AW for this document which will be updated for the next meeting.</p>	JW
9.	<p>Associate Governors Three people had been nominated for the parent governor vacancy, all of whom had skills to bring to the governing body and it had been questioned whether it would be beneficial to ask those not elected to be an Associate Governor. Clerk had previously advised that as the governing body had only recently reconstituted and had increased the size of the governing body and the skills audit of all governors had not highlighted any gaps in expertise. It was felt the only reason to appoint Associate Governors would be to fulfil a particular need ie a challenge that the governing body is facing to which they had expertise in that field. Governors discussed whether to appoint Associate Governors and concluded that there would be no benefit at the current time.</p>	
10.	<p>Academy Update NL advised that FCC was looking at possibly taking on another school into the Academy in the next 12 months so may be something for the school to consider. AW advised that when the Diocesan adviser was in school she also asked whether they were looking at converting. The school is happy at the moment to stay as it is. AW advised that Springline Partnership was getting stronger and schools within the partnership were doing more things together. JW advised that she had been to Uffington School to share good practice with the governors.</p>	
11.	<p>Neighbourhood Plan Update Currently waiting for comments/outcome of June consultation.</p>	
12.	<p>School Expansion Plan AW advised that measurements had been taken in school and bore holes had been made outside. A Design team had been appointed and were looking at traffic at the end of the school day and looking at utilities. There are plans to go</p>	

		ACTION									
	<p>KA advised governors that a request had been made for staff to have their photos on the school website and some staff were very unhappy about this. This had been discussed at C&C Committee meeting and the background to the request was that parents were unable to identify who staff were unless their child was taught by them. The communication from parents was that it would make it easier if pictures of staff were on the website. Governors discussed an alternative of having a board with photos on it but this would be inside the school and not all parents came into school. This issue will be discussed at the next committee meetings.</p> <ul style="list-style-type: none"> Issues <p>RP&P discussed a complaint about the volume of the Radio station, this has now been rectified.</p> <p>RP&P put forward the possibility of a member of the C&C committee acting as secretary for their meeting and vice versa as they felt when taking notes it was difficult to participate at the meeting. After discussion KK agreed to take the minutes and the situation would be reviewed.</p> <p>C&C lateness of some school reports due to parental access problems, AW has in hand and parents being encouraged to go on-line in December to check they can access reports.</p>										
15.	<p>Clerks Items None</p>										
16.	<p>AOB AW invited governors to the Christmas lunch which is on Thursday 17 December, 11.30-12.30pm to help serve the children and 1.00pm for eating with adults. All were invited to the panto trip on Wednesday 16 December leaving the school at 9.10 am and returning at 2.00pm. Any governor wishing to attend the panto and/or Christmas dinner to notify AW.</p>	ALL									
17.	<p>Dates of Next meetings</p> <table border="1"> <tbody> <tr> <td>RP & P Committee</td> <td>Monday 1 February</td> <td>7:00 pm</td> </tr> <tr> <td>C & C Committee</td> <td>Thursday 11 February</td> <td>6:00 pm</td> </tr> <tr> <td>Full Governing Body</td> <td>Thursday 11 February</td> <td>7:45 pm</td> </tr> </tbody> </table>	RP & P Committee	Monday 1 February	7:00 pm	C & C Committee	Thursday 11 February	6:00 pm	Full Governing Body	Thursday 11 February	7:45 pm	
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Meeting closed at 9:40 pm

29/11/15/jw