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**Minutes of the Meeting of Stanford in the Vale CE Primary School
Full Governing Board held digitally via zoom
on Thursday 11th March 2021 at 8pm**

Present: Janet Warren (Foundation (Chair)) **JW** Amanda Willis (Headteacher) **AW**
Caroline Smith (Parent) **CS** Jane Braddy (Co-opted) **JB**
Matthew Bullivant (Parent) **MB** Claire Lewis (Co-opted) **CL**
Kate Konschel (Co-opted) **KK** Craig Goulding (Parent) **CG**
Elizabeth Ward (Foundation) **EW** Amanda Bellerby (LA) **AB**
Mary Vizoso (Co-opted) **MV** Naomi Scott (Staff) **NS**
Caryl Oliver (Co-opted) **CO**

Apologies: Rev Paul Eddy (Foundation) **PE** Lorna Darrock (Parent) **LD** (Post meeting)

In attendance: Joanna Sanderson – Clerk

The meeting was quorate throughout.

No	Item	Action
1	Statutory Items	
1.1	Welcome JW welcomed everyone to the meeting at 8.02pm especially to NS at her first FGB.	
1.2	Attendance/Absences/Apologies /Acceptance of Apologies Apologies were received and accepted from PE. Belated apologies were received from LD.	
1.3	Quorum Declaration The meeting was quorate throughout.	
1.4	Declaration of any urgent business None	
1.5	Declarations of Interests None	
2	Previous Meeting	
2.1	Adoption of the minutes of the meeting held on 26th November 2020 The Chair will sign the minutes as a true record of the meeting and take them into school for filing.	JW
2.2	Review of Actions and Matters Arising from the meeting:	
2.2.1	<ul style="list-style-type: none">PI Forms. PE and NS need to complete their declarations on GovernorHub. It was confirmed that all interests should be put down including parents being teachers in another school, partners being staff in the school and if Governors are Governors of another school or involved in pre-school. Any amendments to declarations are to be made on GovernorHub as well as to be sent to the Clerk	PE/NS All

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Full Governing Board Stanford in the Vale School

No	Item	Action
2.2.2 2.2.3	<p>who will then update the collated version and return to KK for inclusion on the school website. Certain professions such as Doctors or police officers are also covered by their own code of ethics in terms of confidentiality.</p> <ul style="list-style-type: none"> • Review of Christmas activities covered in agenda item 4. • HT Performance Management confidential minutes had been circulated and approved. 	Clerk
3	<p>Correspondence None</p>	
4	<p>Head Teacher's Report <i>The Head Teacher's report was circulated via GovernorHub prior to the meeting and the following points are to be highlighted.</i></p> <ul style="list-style-type: none"> • SIP 1.8 the Covid Risk Assessment was deemed to be very good, and it was highlighted that there had been no positive results. • SIP 2.15 - funding will be used to help close learning gaps including initiatives such as a 1-2-1 virtual tutoring to plug gaps in maths. • The wellbeing morning went well and was appreciated by parents while it gave teachers a break too as remote learning has been mentally challenging. • The Christmas plays were available to view on the website. There was not much feedback received but there were comments that it was nice to share with grandparents. • A thank you was passed to Father Christmas and his helpers who got soaked distributing presents in the rain! • Thanks were passed on to the staff for all their hard work especially with regards to organising the virtual teaching in one day, and for their coordinator reports. • Behaviour incidents – There have been a high number of incidents in year 4 which is now slightly improving. Support is being received through HSCLW, play therapist, parents are on board and contracts have been written. It was felt that with consistency the figures will improve. • Positive Handling – the circumstances were discussed and hopefully now all children are back in school, everything will settle down. There is no other way to restrain than with close contact. • Attendance is difficult to improve; AW is speaking to the attendance team who have contacted the parents of those children not in school and will follow up if necessary. • There have been a number of staff absences and it was recognised that other staff members have willingly covered other roles to help. Reward and recognition were discussed, and it was confirmed that gifts were bought, verbal thanks given and further development or training is available and rarely declined. • Staff feel that the children who have been in school over the lockdown period have possibly found it harder to adapt now classes are full again with the increase of noise, pace and distractions. Children, while tired, are happy to be in school again. It was felt that the on-line teaching has meant the teachers have been more visible and learning more structured throughout which has helped. 	
5 5.1	<p>Good Governance Review the "Governors Schedule of Work" document Confirmed as being up to date.</p>	

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No	Item	Action
5.2	<p>Pecuniary Interests on the website Covered in agenda item 2.2.1</p>	
5.3	<p>Governor monitoring It was agreed that staff and children needed to settle back into school and that monitoring of the SIP should begin virtually after Easter. Governors should then contact the staff in their areas of responsibility.</p>	All
5.4	<p>Receiving and approving the Pupil Premium, PE funding and Catch-up funding statements on the website <i>Information was circulated via GovernorHub prior to the meeting</i> Prior approval had been received at both committees and ratified at the FGB.</p>	
5.5	<p>Governor training Governors have attended numerous virtual training opportunities including SIAMS, finance, and Chairs' update. Governors were reminded to update their training records on GovernorHub when training had been completed.</p>	All
5.6	<p>Governors meeting attendance Governors were reminded of the need to send apologies if they are not able to attend.</p>	All
6	<p>Delegated Items</p> <p>6.1 Committee Reports</p> <p>Curriculum and Communications Committee The main topics discussed were:</p> <ul style="list-style-type: none"> • The impact of Covid; thanks were expressed to the teachers for their adaptations. • Catch up funding being used through play therapy, and extra tuition / support. • The curriculum report - instead of an inset day, the co-ordinators reported on what has happened in their subject area since Feb '20 and what still needs to happen, to be included in the new SIP. This allowed the teachers to have the inset day for themselves, to help their wellbeing. • Several policies were reviewed. • SIAMS – work to embed the vision “Working together achieving together”, will take place on 7th June. Mosaic work will be undertaken and put up outside the school and in the church and a display will be created in the hall. The Governors will need to fully understand both the vision, bible story and the values. • The committee approved a drafted letter to be sent to parents with the results of the parent questionnaire. RP&P Governors were asked to review the letter on GovernorHub and also approve for issue. <p>RP&P The main topics discussed were:</p> <ul style="list-style-type: none"> • Pecuniary Interests • The budget and current position against Covid. The carry forward will be less than expected at approx. £59K some of which is committed funds. The 3 year budget is currently being worked on. • SWGfL 360 degree online safety tool to assess how we are doing in different areas eg. curriculum, filtering, training.... Group have met 3 times and the school was deemed to be at a level where it could apply for accreditation. There is a cost implication and will be considered in the future. The group have booked on to further online safety training, scheduled for next week. <p>6.2</p> <ul style="list-style-type: none"> • The Crisis Management plan was approved but all Governors are to review it on GovernorHub. <p>6.3</p> <ul style="list-style-type: none"> • Several policies were reviewed. 	<p>All</p> <p>RP&P</p> <p>All</p>

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No	Item	Action
6.4 6.5	<p>Governors preparing for Deep Dive requirements There is a plan to work on this with the Subject Coordinators hopefully in September.</p> <p>FOSS Report Fundraising is still ongoing, and monies were raised by running a Christmas disco in each bubble, Christmas hampers, 2 collections of bags for school, and an elf Trail. An Easter trail is also planned.</p> <p>Staff Report Nothing to report. AW reiterated how well staff are working as a team and how brilliant they adapted.</p> <p>Any issues from committee meetings Complaints have been received relating to behaviour which are in hand. E-mails have also been received from parents who are concerned for their children struggling with their mental health. Support for mental health was discussed – there is a waiting list for support from CAMHS and support is currently through ELSA, HSCLW and the teachers/TA's. It was felt that children are resilient, and parents need reassurance and advice. The curriculum will be implemented slowly to Easter, expectations will gradually be built up while staff assess with a plan to restarting after Easter. Governors questioned recent reports of proposals to extend school hours or reduce holidays, but no further information has been received in school and these proposals would need to be approved by the unions. It was felt that other external activities are equally important outside of school and it would be interesting to know if parents would send children in? A club is scheduled to be run for the June half term with a possibility for the summer holidays, but this is aimed at child care rather than education.</p>	
7	<p>School Vision – examples of “Working together, achieving together” <i>Information was circulated via GovernorHub prior to the meeting</i> Governors were asked to review the information in full specifically as to why the story was chosen and the school values.</p>	All
8	<p>Springline (SPS) Update (Consider making links with other Governing boards to offer peer review) Networking continues through Teams and a WhatsApp group and SPS was felt to be a good source of support.</p>	
9	<p>Sustainability Action Plan Update Some classes took part in the Big Schools bird watch. Eco club is not currently running.</p>	
10	<p>Neighbourhood Plan and School Expansion Plan Update Action: To be discussed at each meeting. Nothing to report.</p>	
11	<p>Academy Update Nothing to report.</p>	
12	<p>Clerk's Items Nothing to report.</p>	

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No	Item	Action
13	Date and times of next meetings: 6th May 2021 at 8pm 24th June 2021 at 7pm	

Meeting closed at 8.55pm
 JLS 13th March 2021